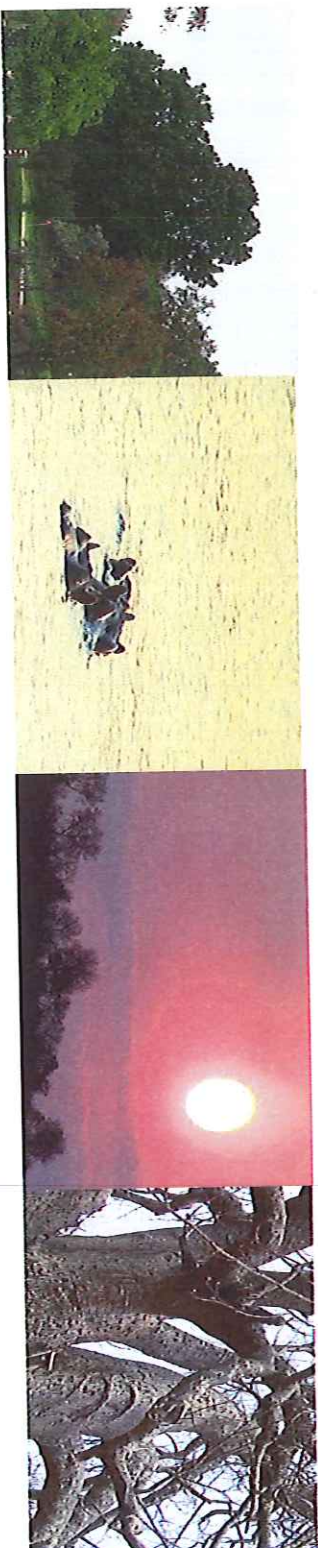


BA-PHALABORWA LOCAL MUNICIPALITY



2018-2019

THIRD QUARTER PERFORMANCE REPORT



“Provision of quality services for community well-being and

The Home of Marula and Wildlife Tourism

1. Introduction

The development, implementation and monitoring of a Service Delivery and Budget Implementation Plan (SDBIP) is required by the Municipal Finance Management Act (MFMA). In terms of Circular 13 of National Treasury, "the SDBIP gives effect to the Integrated Development Plan (IDP) and budget of the municipality and will be possible if the IDP and budget are fully aligned with each other, as required by the MFMA."

As the budget gives effect to the strategic priorities of the municipality it is important to supplement the budget and the IDP with a management and implementation plan. The SDBIP serves as the commitment by the Municipality, which includes the administration, council and community, whereby the intended objectives and projected achievements are expressed in order to ensure that desired outcomes over the long term are achieved and these are implemented by the administration over the next twelve months.

The SDBIP provides the basis for measuring performance in service delivery against quarterly targets and implementing the budget based on monthly projections. Circular 13 further suggests that "the SDBIP provides the vital link between the mayor, council (executive) and the administration, and facilitates the process for holding management accountable for its performance. The SDBIP is a management, implementation and monitoring tool that will assist the mayor, councillors, municipal manager, senior managers and community."

2. Legislation

The Municipal Finance Management Act (MFMA) defines a Service Delivery and Budget Implementation Plan (SDBIP) as: a detailed plan approved by the mayor of a municipality in terms of section 53 (1) (c) (ii) for implementing the municipality's delivery of municipal services and its annual budget, and which must indicate-

- (a) Projections for each month of-
 - (i) Revenue to be collected, by source; and
 - (ii) Operational and capital expenditure, by vote;
- (b) Service delivery targets and performance indicators for each quarter

Section 53 of the MFMA stipulates that the Mayor should approve the SDBIP within 28 days after the approval of the budget. The Mayor must also ensure that the revenue and expenditure projections for each month and the service delivery targets and performance indicators as set out in the SDBIP are made public within 14 days after their approval.

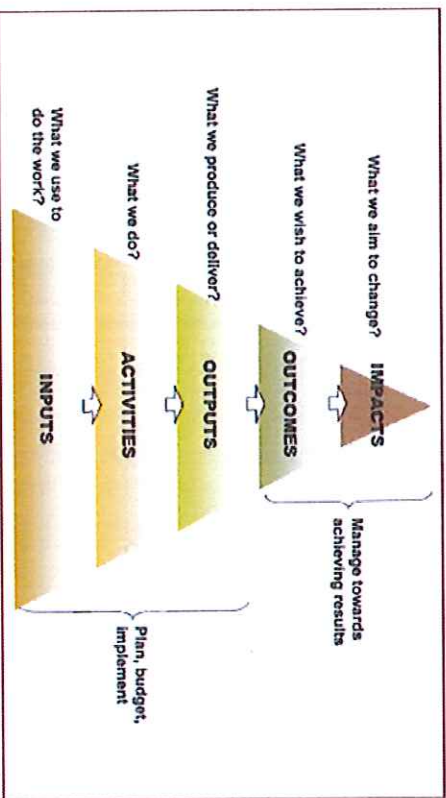
The following National Treasury prescriptions, in terms of MFMA Circular 13, are applicable to the Ba-Phalaborwa Local Municipality:

1. Monthly projections of revenue to be collected by source
2. Monthly projections of expenditure (operating and capital) and revenue for each vote¹ *
3. Quarterly projections of service delivery targets and performance indicators for each vote
4. Ward information for expenditure and service delivery
5. Detailed capital works plan broken down by ward over three years

3. Methodology And Content

The development of the SDBIP was influenced by the Priorities, Strategic Objectives, Programme Objectives and Strategies contained in the IDP ensuring progress towards the achievement thereof. The SDBIP of the Ba-Phalaborwa Local Municipality (BLM) is aligned to the Key Performance Areas (KPAs) as prescribed by the Performance Management Guide for Municipalities of 2001, with the addition of Spatial Rationale as another KPA to be focused upon.

The methodology followed by BLM in the development of the SDBIP is in line with the Logic Model methodology proposed by National Treasury as contained in the Framework for Managing Programme Performance Information.



4. Strategic Intent

Vision:

“Provision of quality services for community well-being and tourism development

Mission:

“To provide quality infrastructure and affordable services, promote sustainable economic growth, financial viability, sound administration and accountable governance”

Values

- Efficiency and effectiveness;
- Accountability;
- Innovation and creativity;
- Professionalism and hospitality;
- Transparency and fairness;
- Continuous learning and
- Conversation conscious

Strategic objectives:

- Promotion of local economy
- Provision of sustainable integrated infrastructure land services
- Sustain the environment
- Improve financial viability
- Good corporate governance and public participation and
- Attract, develop and retain best human capital

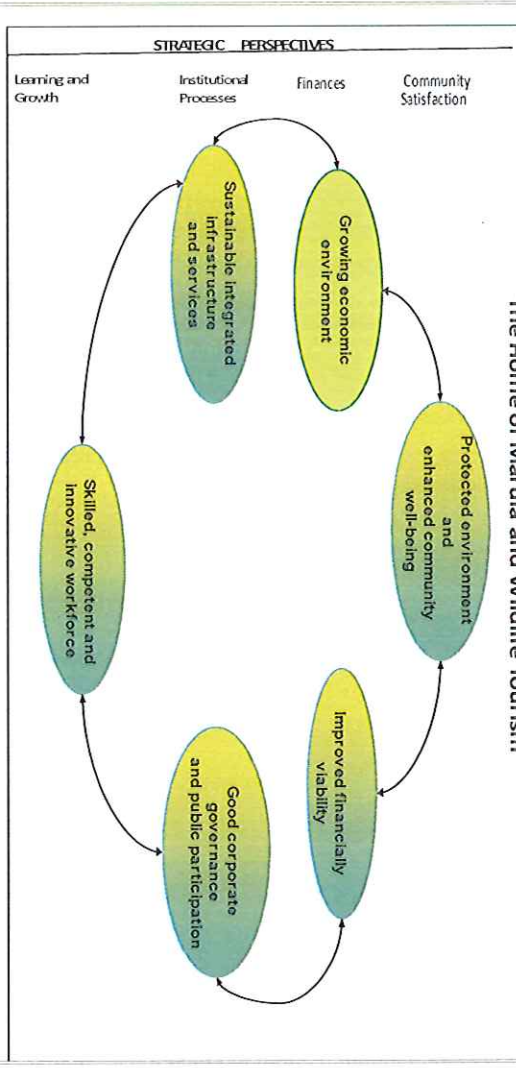
Slogan:

“The home of Marula and wildlife tourism”

The strategic objectives are spread across the four perspectives as indicated through the strategic map below:

“Provision of quality services for community well-being and tourism development”

The Home of Marula and Wildlife Tourism



ACCOUNTING OFFICER S ASSESSMENT OF PERFORMANCE

1. BACKGROUND OF THE REPORT

Section 72 of the Local Government: Municipal Finance Management Act, 56 of 2003, requires that the accounting officer of a municipality must by the end of each year assess the performance of the municipality and submit a report on each assessment to the mayor of the municipality; the National Treasury; and the relevant provincial treasury.

In terms of Section 72 (2) of the Act, this report is accompanied by a statement compiled in terms of the provisions of Section 71(1).

2. MUNICIPAL THIRD QUARTER PERFORMANCE AS PER THE ASSESSMENT

The municipality used the top layer SDBIP as approved for implementation during the 2018/19 financial year. The SDBIP is used as a performance monitoring tool for the implementation of the IDP and Budget. The performance target reflected in the SDBIP is as per the IDP objectives. The Administration component is responsible for implementation of the SDBIP and the Political component is responsible for providing oversight. This is done through regular reporting to Council.

Key Performance Area	Third Quarter Target	Target Achieved	Target not Achieved	Target not Performed	% Achievement
Spatial Rationale	1	1	0	0	100%
Basic Services Delivery	10	9	1	0	90%
Municipal Financial Viability	8	8	0	0	100%
Local Economic Development	6	5	1	0	83%
Municipal Transformation and Institutional Development	4	4	0	0	100%
Good Governance and Public Participation	31	29	1	1	93%
Total	60	56	3	1	93%

3. PERFORMANCE ANALYSIS

Third Quarter –60/56 Target Achieved

Monthly projections of Revenue for each source

Sources of Revenue	2018/19 Monthly Projections				Challenges	Corrective measures/ Interventions	Evidence Required
	Third Quarter target	Third Quarter Actual Performance	Third Quarter Performance Variance	R'000			
Property Rates	99 468	89 464	(10 004)		Culture of non-payment especially from the townships	Debt collectors have been appointed to enhance revenue collection	Finance report
Service charges – electricity	98 024	73 887	(24 137)		Illegal connections, regular power outages due to load shedding and maintenance.	Continuous investigations on electricity meters and illegal connections	Finance report
Service Charges – Refuse	14 306	11 776	(2 529)		Culture of non-payment especially from the townships	Debt collectors have been appointed to enhance revenue collection	Finance report
Rental of Facilities and Equipment	395	517	122		None	None	Finance report
Interest on external Investments	1 570	1 529	(41)		None	Variance not material	Finance report
Interest Earned – Outstanding Debtors	56 500	16 838	(39 662)		Culture of non-payment especially from the townships	Debt collectors have been appointed to enhance revenue collection	Finance report
Dividends received							Finance report
Fines	356	369	4		None	Variance not material	Finance report
Licenses and Permits	9 356	7 198	(2 158)		None	None	Finance report
Agency services	2 133	2 030	(103)		None	Variance not material	Finance report
Transfers recognised - operational	103 064	137 301	34 237		None	None	Finance report
Transfers recognised - capital	27 044	25 009	(2 035)		None	Variance not material	Finance report
Other Revenue	1 424	1 103	(318)		None	None	Finance report
Total Revenue by Source	413 649	367 907	(45 742)				

Monthly Projections of Revenue and Expenditure by Vote: (Operating) Third Quarter

Expenditure and Revenue by Vote	2018-19 Third Quarter Target Opex	2018-19 Third Quarter Actual Performance	2018-19 Third Quarter Actual Performance Variance	Remarks/Challenges	Corrective measures	Evidence Required
Executive and council	41 021	36 892	(4 128)	None	Variance not material	Finance report
Budget and Treasury	68 752	33 360	(35 392)	Non-cash items not yet processed	To be processed at year end	Finance report
Corporate Services	36 565	24 717	(11 847)	Low expenditure on HR and Admin section	None	Finance report
Community and Social Services	46 283	30 338	(15 945)	Low expenditure on Parks, Library and Cemetary sections	None	Finance report
Public Safety	9 212	6 983	(2 230)	Low expenditure on Traffic and Licencing section	None	Finance report
Economic and Environmental Services	10 723	7 289	(3 434)	Some employees were transferred to the District Municipality	To reduce the budget and channel it to other sections	Finance report
Road Transport	68 119	40 752	(27 367)	Non-cash item not yet processed	To be processed at year end	Finance report
Electricity	97 001	70 129	(26 873)	Non-cash item not yet processed and low expenditure on repairs and maintenance of electricity	Depreciation to be processed at year end	Finance report
Waste Management	6 278	3 496	(2 782)	Low expenditure on repairs and maintenance of community assets		Finance report
Total by Vote	383 954	254 006	(129 949)			

Monthly Projections of Revenue and Expenditure by Vote: (Capital) Third Quarter

Expenditure and Revenue by Vote	2018-19 Third Quarter Target Capex	2018-19 Third Quarter Actual Performance	2018-19 Third Quarter Actual Performance variance	Remarks/Challenges	Corrective measures	Evidence Required
Executive and council						Finance report
Budget and treasury office						Finance report
Corporate services	2 513	374	(2 138)	Internally funded projects not yet implemented		Finance report
Community and Social Services	752	12	(740)	Internally funded projects not yet implemented	Tender on evaluation stage	Finance report
Road transport	23 299	23 433	134	Variance not material	None	Finance report
Electricity	8 020	1 356	(6 665)	Internally funded projects not yet implemented	Tender on evaluation stage	Finance report
Total by Vote	34 583	25 175	(9 409)			

Monthly Projections of Revenue and Expenditure by Vote: (Revenue) Third Quarter

Revenue by Vote	2018-19 Third Quarter Target Revenue	2018-19 Third Quarter Actual Performance	2018-19 Third Quarter Actual Performance variance	Remarks/Challenges	Corrective measures	Evidence Required
Budget and Treasury	245 533	239 030	(6 502)	Variance not material	None	Finance Report
Corporate Services	511	1 182	671	None	None	Finance Report
Community and Social Services	11 894	10 494	(1 401)	Variance not material	None	Finance Report
Public Safety	225	356	131	None	None	Finance Report
Planning and development	49	152	103	Culture of non- payment especially from the townships	Debt collectors have been appointed to enhance revenue collection	Finance Report
Road Transport	132 367	102 971	(29 396)	Culture of non- payment especially from the townships	Debt collectors have been appointed to enhance revenue collection	Finance Report
Electricity	497	52	(445)	Culture of non- payment especially from the townships	Debt collectors have been appointed to enhance revenue collection	Finance Report
Waste Management	18 824	14 551	(4 273)	Culture of non- payment especially from the townships	Debt collectors have been appointed to enhance revenue collection	Finance Report
Total by Vote	409 899	368 788	(41 111)			

Detailed Institutional Performance Results for 2018/19 Third Quarter per Key Performance Areas

<i>Under-Performance</i>	0 - 50%
<i>Partially achieved</i>	50 - 74%
<i>Good Performance</i>	75 - 100%
<i>Over achieved</i>	Over 100%
<i>Non-Performance</i>	

Note:

- 1. Over achievement Standards does not apply to compliance targets**
- 2. Over achievement standards applies to service delivery targets and core business of the municipality**

KPA 1:

Spatial Rationale

KPA 1: Spatial Rationale														
PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/18)	Annual Target 30/06/19	Budget	2018/19 Quarterly Projections			Remarks	Challenges	Interventions	Evidence Required
								Third Quarter target (1 Jan – 31 March 19)	Third Quarter Actual Performance	Third Quarter Actual Performance Variance				
1.1.2	Governance and Administration	Sustain the environment	Turnaround time of land use & development applications submitted to Mopani Planning Tribunal by 30/06/2019	Senior Manager Planning & Development	Within 60 days of received	Within 60 of received	Opex	Within 60 of received	Within 60 of received	0	7 Applications received and submitted to Tribunal	The term for District Tribunal expired	Reconstitution of the Mopani Planning Tribunal according to SPLUMA	Submission Register

KPA 2:

BASIC SERVICE DELIVERY

KPA 2: SERVICE DELIVERY

PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/18)	Annual Target 30/06/19	Budget	2018/19 Quarterly Projections			Remarks	Challenges	Interventions	Evidence Required
								Third Quarter target (1 Jan – 31 March 19)	Third Quarter Actual Performance	Third Quarter Actual Performance Variance				
2.1 Electricity														
2.1.1	Technical Infrastructure	Provision of sustainable integrated infrastructure and service	% on reduction of electricity losses each quarter by 30/06/2019	Senior Manager Technical Services	4.27%	15%	OPEX	11.25%	19.7%	-8.45%	None	Illegal connection, non-billing, by-passing of meters	Need to install new pre-paid Meters at all clients.	BPM billing to consumers and Eskom bill
2.1.2	Technical Infrastructure	Provision of sustainable integrated infrastructure and service	Expenditure on electricity capital funding spent per quarter by 30/06/2019	Senior Manager Technical Services	R55 123 59.05	R4.5M	R4.5M	R2.0M	R377 187	R1.62M	None	R1.5 M was budgeted to be spend on final payment for High Mast Project, which is now under litigation	Finalization of litigation	Payment Certificates and Expenditure Reports
2.1.3	Technical Infrastructure	Provision of sustainable integrated infrastructure and service	Number of HH with access to electricity by 30/06/2019	Senior Manager Technical Services	42316	42316	OPEX	42316	42316	0	To address the backlog	None	None	BPM billing to consumers and Eskom bill
2.2 Roads & Storm Water														
2.2.1	Technical Infrastructure	Provision of sustainable integrated infrastructure and service	Number of km of gravel roads upgraded to tar by 30/06/2019 a. Bentarm is 0.8 km b. Tambo phase 1 is 0.7 km c. Tshelang Gape is 0.6 30/06/2019	Senior Manager Technical Services	3.8km	2.1km	R16.6m	1.7km	1.5km at Tshelang Gape was upgraded from Gravel to tar in the Month of March 2019.	0.2km variance.	The only project which is currently running is Tshelang Gape which managed to upgrade	There is a delay of the commencement of the works for Tambo Phase 2B.	Tambo will be implemented the next financial	Project Report. Projects completion certificates and report

KPA 2: SERVICE DELIVERY

PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/18)	Annual Target 30/06/19	Budget	2018/19 Quarterly Projections			Remarks	Challenges	Interventions	Evidence Required
								Third Quarter target (1 Jan - 31 March 19)	Third Quarter Actual Performance	Third Quarter Actual Performance variance				
2.2.2	Technical infrastructure	Provision of sustainable integrated infrastructure and service	Expenditure on roads capital funding spent per quarter by 30/06/2019	Senior Manager Technical Services	R17195858	R16.6 m	R16.6m	R12m	R6 078 606.05	R5 921 393.95	1.5km from gravel to tar in the month of March 2019.	Construction of the works haven't been commenced.	Tambo will be implemented the next financial	Payment Certificates and Expenditure Reports
2.3.1	Protect Environment and Community Well being	Sustain the Environment	Number of reports on maintenance of parks by 30/06/19	Senior Manager Community Services	New Indicator	11	OPEX	9	9	0	Continue in maintaining the cemetery	None	None	Monthly reports to council, Council resolution and pictures of maintenance parks
2.3.2	Protect Environment and Community Well being	Sustain the Environment	Number of reports on maintenance of cemetery 30/06/19	Senior Manager Community Services	New Indicator	11	OPEX	9	9	0	Continue in maintaining the cemetery	None	None	Monthly reports to council, Council resolution and pictures of maintenance

KPA 2: SERVICE DELIVERY

PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/18)	Annual Target 30/06/19	Budget	2018/19 Quarterly Projections				Remarks	Challenges	Interventions	Evidence Required
								Third Quarter target (1 Jan - 31 March 19)	Third Quarter Actual Performance	Third Quarter Actual Performance Variance	Third Quarter Actual Performance				
2.4 Public Transport and Safety															
2.4.1	Protect Community Road Safety and Well being	Provision of community Road Safety	Number of Roadblocks Conducted by 30/06/19	Senior Manager Community Services	New Indicator	11	OPEX	9	30	30	Continue in providing community road safety	None	None	None	Monthly reports to council and Council resolution
2.5 Waste Management															
2.5.1	Protect Environment and Community Well being	Sustain the Environment	Number of quarterly reports submitted for rehabilitation and closure of Phalaborwa	Senior Manager Community Services	New Indicator	4	OPEX	3	3	3	Continue in sustaining the environment	None	None	None	Quarterly report to council and council resolution
2.5.2	Technical infrastructure	Provision of sustainable integrated infrastructure and services	Number of Households with access to basic waste removal services by 30/06/2019	Senior Manager Community Services	22941	22941	OPEX	22941	22941	22941	To extend the services to other rural areas	None	None	None	Billing report and collection report in rural areas

KPA 3:

MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT

KPA 3: Municipal Financial Viability and Management														
PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/18)	Annual Target 30/06/19	Budget	Evidence Required			2018/19 Quarterly Projections			
								Third Quarter target (1 Jan - 31 March 19)	Third Quarter Actual Performance	Third Quarter Actual Performance	Remarks	Challenges	Interventions	Evidence Required
3.1 Financial Management														
3.1.2	Governance and administration	Improve financial viability	Number of approved 2019/20 Draft Budget by Council by 31/03/2019 (3 months before the start of the new financial Year)	Municipal Manager	1	1	OPEX	1	1	0	Draft Budget approved on the 29th of March 2019	None	None	Draft Budget document; Council Resolution
3.1.6	Governance and administration	Improve financial viability	Number of quarterly movable asset verifications conducted by 30/06/19	Chief Financial Officer	4	4	OPEX	3	3	0	The asset management unit lack staff to assist with the verification \$ on quarterly basis.	Lack of staff to do the verifications.	None	The asset management unit lack staff to assist with the verifications on quarterly basis.
3.1.7	Governance and administration	Improve financial viability	Number of S71 reports submitted within 10 days at the end of each month to National and Provincial Treasury	Chief Financial Officer	12	12	OPEX	9	9	0	To continue submitting as per legislation	None	None	Monthly financial oversight reports. Proof of submission within 10 days.

KPA 3: Municipal Financial Viability and Management														
PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/18)	Annual Target 30/06/19	Budget	Evidence Required			2018/19 Quarterly Projections			
								Third Quarter target (1 Jan – 31 March 19)	Third Quarter Actual Performance	Third Quarter Actual Performance Variance	Remarks	Challenges	Interventions	Evidence Required
3.1.8	Governance and administration	Improve financial viability	% of improvement in revenue collection monthly (improvement from 65 to 90% by 30/06/2019 budget year	Chief Financial Officer	64%	80%	OpEx	60%	65%	+5%	improve more on collection	None	None	Quarterly reports on revenue collection
3.1.9	Governance and administration	Improve financial viability	% of Current Debt collected by 30/06/19	Chief Financial Officer	78%	80%	Opex	60%	5%	-55%	Only few people owes the current debts except that the rest are still taking time to collect. The current debt collected will never be measured because when we receive money our first allocation is old debt.	When we receive the money we don't allocate it to current if the debtors owes the Municipality for any aging.	Relook into the key Performance indicator and advise if it supposed to stay. We need to change the Policies and state that when we receive money we should	Quarterly reports on current debt collection

KPA 3: Municipal Financial Viability and Management														
PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/18)	Annual Target 30/06/19	Budget	Evidence Required			2018/19 Quarterly Projections			
								Third Quarter target (1 Jan – 31 March 19	Third Quarter Actual Performance	Third Quarter Actual Performance Variance	Remarks	Challenges	Interventions	Evidence Required
3.1.11	Good governance and administration	Improve financial viability	Expenditure spent quarterly on MIG by 30/06/2019	Chief Financial Officer	R29,690m	R38m	CPEX	R30m	R26m	(R4m)	The cash is available in the Municipality call account and the Chief Finance Officer cannot just pay if the stages of completion are not completed.	The Finance does spend the MIG monies if there is no payment certificate approved	The key Performance indicators need to be relooked at.	Finance reports, MIG monitoring report/payment certificates
3.1.12	Good governance and administration	Improve financial viability	% of quarterly Municipal Capital Budget spent by 30/06/2019	Chief Financial Officer	67%	100%	Opex	75%	63%	12%	The CFO has no control to ensure that capital budget is spent only the senior manager responsible for the capital projects	he CFO has no control to ensure that capital budget is spent only the senior manager responsible for the	Key performance indicators – how does Chief finance officer ensure that, please assist this	Finance reports

KPA 3: Municipal Financial Viability and Management

PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/18)	Annual Target 30/06/19	Budget	Evidence Required			2018/19 Quarterly Projections			
								Third Quarter target (1 Jan - 31 March 19	Third Quarter Actual Performance	Third Quarter Actual Performance variance	Remarks	Challenges	Interventions	Evidence Required
3.1.13	Good governance and administration	Improve financial viability	% Of quarterly Municipal Personnel Budget spent by 30/06/2019	Chief Financial Officer	88%	100%	Opex	75%	67%	8%	This is not far Human resource should appoint people that the CFO will pay monthly salaries and ensure that the Budget on the salaries can be paid. The organogra	This is not far Human resource should appoint people that the CFO will pay monthly salaries and ensure that the Budget on the	Unless management understand that Chief Finance Officer cannot create ghost employe and pay them salaries then the Key	Expenditure report
											which are in Technical services, cooperate services will do.	capital projects which are in Technical services, cooperate services will do.	should be removed unless management can tell Chief Finance Officer what exactly he must do, the CFO can only pay and report.	

KPA 3: Municipal Financial Viability and Management

2018/19 Quarterly Projections

PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/18)	Annual Target 30/06/19	Budget	Evidence Required			Remarks	Challenges	Interventions	Evidence Required
								Third Quarter target (1 Jan - 31 March 19	Third Quarter Actual Performance	Third Quarter Actual Performance Variance				
											Approved is budget as it look like, the key performance indicators is talking about the budget spend on the.	salaries can be paid. The organogram approved is budget like, the key performance indicator is talking about the budget spend on the.	Performance indicator should be looked into	

KPA 4:

LOCAL ECONOMIC DEVELOPMENT

KPA 4: Local Economic Development														
PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/18)	Annual Target 30/06/19	Budget	2018/19 Quarterly Projections			Remarks	Challenges	Interventions	Evidence Required
								Third Quarter Target (1 Jan - 31 March 19)	Third Quarter Actual Performance	Third Quarter Actual Performance Variance				
4.1.2	Economic	Promotion of local economy	Number of full time equivalent jobs created quarterly through EPWP	Senior Manager Technical Services	89	57	R1.m	73	58	-15	Target was not reached,	Allocation was not sufficient to reach the target of 89 without compromising the employment period.	58 jobs were created. The employment period was lengthened from 6 months to 9 months which increases the FTE's.	ID Numbers of people appointed and Payroll Reports
4.1.3	Economic	Promotion of local economy	Number of quarterly LED Forums meetings held by 30/06/2019	Senior Managing Planning and Development	New	4	OPEX	3	2	1	Two meetings held (during the 2nd and 3rd quarters)	2nd quarter meeting postpone due to the unavailability of the Mayor	To host a meeting mid-June 2019	Invitations, Attendance register and minutes

4.2 Enterprise Support

KPA 4: Local Economic Development														
PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/18)	Annual Target 30/06/19	Budget	2018/19 Quarterly Projections					Evidence Required	
								Third Quarter target (1 Jan - 31 March 19)	Third Quarter Actual Performance	Third Quarter Actual Performance variance	Remarks	Challenges		Interventions
4.2.1	Economic	Promotion of local economy	Number of SMEs supported quarterly through the municipal SCM (procurement) by 30/06/2019	Chief Financial Officer	85	100	OPEX & CAPITAL	75	214	+139	To continue supporting SMEs through SCM	None	None	System generated Expenditure report
4.2.2	Economic	Promotion of local economy	Number of municipal Tourist Statistics/Data Analysis Quarterly Report undertaken by the municipality by 30/06/2019	Senior Managing Planning and Development	New	4	OPEX	3	2	1	1st and 2nd quarter reports submitted.	Awaiting reports from stakeholders.	None	Quarterly report, Tourism and Hospitality occupancy reports.
4.3 Tourism Destination														
4.3.1	Economic	Promotion of local economy	Number of quarterly municipal tourist promotion and marketing initiatives undertaken by the municipality by 30/06/2019	Senior Manager Planning and Development	3	3	R500	2	2	0	September tourism month and Marula festivities held	None	None	Visitors attendance Registers, Stakeholder engagement report.

KPA 5:

Municipal Transformation and Institutional Development

KPA 5: Municipal Transformation and Institutional Development														
PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/18)	Annual Target 30/06/19	Budget	2018/19 Quarterly Projections			Remarks	Challenges	Interventions	Evidence Required
								Third Quarter Target (1 Jul - 30 Sep18)	Third Quarter Actual Performance	Third Quarter Actual Performance variance				
5.1.2	Good governance and administration	Good corporate governance and public participation	Number of HR Policies Reviewed per quarter by 30/06/2019	Senior Manager Corporate Services	8	8	OPEX	6	5	1	The following policies were approved: - Employee Transfer Policy (467/18) Acting on higher positions (468/18) Code of Conduct for Employees (507/18) Staff Recruitment and retention strategy (508/18) Staff	The shift work policy was referred back by the labour component in Local Labour Forum hence under performance.	The policy will be approved by the end of financial year	Council Resolutions on Reviewed policies and copies of Reviewed Policies.

KPA 5: Municipal Transformation and Institutional Development														
PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/18)	Annual Target 30/06/19	Budget	2018/19 Quarterly Projections			Remarks	Challenges	Interventions	Evidence Required
								Third Quarter target (1 Jul – 30 Sept 18)	Third Quarter Actual Performance	Third Quarter Actual Performance Variance				
5.1.5	Good governance and administration	Attract, develop and retain best human capital	Number of prioritised vacant positions to be filled per quarter by 30/06/2019	Senior Manager Corporate Services	20	20	OPEX	15	19	+4	Provisioning Policy (509/18)	None	None	Appointment letters; appointment register, details of new employees and copies of adverts

KPA 5: Municipal Transformation and Institutional Development																					
PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/18)	Annual Target 30/06/19	Budget	2018/19 Quarterly Projections				Evidence Required									
								Third Quarter target (1 Jul – 30 Sep 18)	Third Quarter Actual Performance	Third Quarter Actual Performance Variance	Challenges		Interventions								
5.3 Skills Development																					
5.3.2	Good governance and administration	Attract, develop and retain best human capital	Amount of Municipal budget allocated and spent on work skills development per quarter 30/06/2019(1% legislation)	Senior Manager Corporate Services	R2478028.52	R2,9m	R2,9m	R2,4m	R1 217 220,05		The following trainings were offered to employees and Councillors DETERING FRAUD AND CORRUPTION 3 learners attended Detering Fraud and Corruption	Delays in Appointment of service providers	The budget will be spend by the end of financial year	Expenditure reports; implementation reports							

KPA 5: Municipal Transformation and Institutional Development

PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/18)	Annual Target 30/06/19	Budget	2018/19 Quarterly Projections			Remarks	Challenges	Interventions	Evidence Required
								Third Quarter target (1 Jul – 30 Sept 18)	Third Quarter Actual Performance	Third Quarter Actual Performance variance				
										Three (3) attended the training on the 7th to 8th August 2018				
										INTERNAL AUDIT ANNUAL CONFERENCE				
										Four (4) candidates attended from the 13th to the 15th August 2018				
										LIASA CONFERENCE				

KPA 5: Municipal Transformation and Institutional Development														
PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/18)	Annual Target 30/06/19	Budget	2018/19 Quarterly Projections			Remarks	Challenges	Interventions	Evidence Required
								Third Quarter Target (1 Jul – 30 Sep18)	Third Quarter Actual Performance	Third Quarter Actual Performance Variance				
										One (1) Candidate attended from the 24th to the 30th of August 2018				
										MANAGEMENT ELECTRONICS				
										One (1) learner attended from the 6th to the 10th of August 2018				
										Finance, Risk and AUDIT TRAINING				
										Three (3)				

KPA 5: Municipal Transformation and Institutional Development														
PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/18)	Annual Target 30/06/19	Budget	2018/19 Quarterly Projections				Evidence Required		
								Third Quarter target (1 Jul - 30 Sept 8)	Third Quarter Actual Performance	Third Quarter Actual Performance variance	Remarks			

KPA 5: Municipal Transformation and Institutional Development

PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/18)	Annual Target 30/06/19	Budget	2018/19 Quarterly Projections					Evidence Required	
								Third Quarter target (1 Jul – 30 Sep18)	Third Quarter Actual Performance	Third Quarter Actual Performance Variance	Remarks	Challenges		Interventions
											Four (04) learners attended the training from the 12th to the 14th of September 2018.			
											GARTER SYMPOSIUM			
											Two (2) Learners attended the training from the 17th to the 19th of September 2018.			
											CORPORATE COMMUNICATION			

KPA 5: Municipal Transformation and Institutional Development																		
PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/18)	Annual Target 30/06/19	Budget	2018/19 Quarterly Projections			Evidence Required							
								Third Quarter target (1 Jul – 30 Sep18)	Third Quarter Actual Performance	Third Quarter Actual Performance Variance								

KPA 5: Municipal Transformation and Institutional Development														
PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/18)	Annual Target 30/06/19	Budget	2018/19 Quarterly Projections			Remarks	Challenges	Interventions	Evidence Required
								Third Quarter target (1 Jul – 30 Sept 18)	Third Quarter Actual Performance	Third Quarter Actual Performance variance				
										Two (2) learners attended the training from the 30th November to the 1st of December 2018				
										TLMPO-SA CONFERENCE				
										Three candidates attended the conference from the 14-16 November 2018.				
										PERSONAL ASSISTANC				

KPA 5: Municipal Transformation and Institutional Development															
PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/18)	Annual Target 30/06/19	Budget	2018/19 Quarterly Projections					Evidence Required		
								Third Quarter target (1 Jul - 30 Sep18)	Third Quarter Actual Performance	Third Quarter Actual Performance variance	Remarks	Challenges		Interventions	
												learners attended the training from 12-13 November 2018			
												CUSTOMER CARE			
												Twenty-three learners attended the training from 27-28 November 2018			
												SACPCMP COURSE			
												One learner attended from 26 to 30 November			

KPA 5: Municipal Transformation and Institutional Development														
PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/18)	Annual Target 30/06/19	Budget	2018/19 Quarterly Projections			Remarks	Challenges	Interventions	Evidence Required
								Third Quarter target (1 Jul – 30 Sep18)	Third Quarter Actual Performance	Third Quarter Actual Performance Variance				
										2018.				
										Four (4) learners attended the Asset Management Training Course from 12 to 14 December 2018.				
										Two (2) attended the PA Forum from 19 to 21 December 2018.				
										Five (5) learners attended National House of Assembly from 9 to				

KPA 5: Municipal Transformation and Institutional Development

PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/18)	Annual Target 30/06/19	Budget	2018/19 Quarterly Projections			Remarks	Challenges	Interventions	Evidence Required				
								Third Quarter target (1 Jul – 30 Sept 18)	Third Quarter Actual Performance	Third Quarter Actual Performance variance								
5.5 OHS																		
5.5.1	Good governance and administration	Good corporate governance and public participation	Number of schedule institutional OHS quarterly meetings by 30/06/2019	Acting Senior Manager Corporate Services	4	4	OPEX	3	2	-1	The third quarter meeting is scheduled for the 9th April 2019.	The meetings held after the end of each quarter	Target will be achieved at the end of financial year	4 Quarterly Reports, minutes and attendance registers				

KPA 5: Municipal Transformation and Institutional Development

PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/18)	Annual Target 30/06/19	Budget	2018/19 Quarterly Projections			Remarks	Challenges	Interventions	Evidence Required
								Third Quarter target (1 Jul - 30 Sep 18)	Third Quarter Actual Performance	Third Quarter Actual Performance Variance				

KPA 6:

GOOD GOVERNANCE & PUBLIC PARTICIPATION

KPA 6: Good Governance and Public Participation												
PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/18)	Annual Target 30/06/19	Budget	2018/19 Quarterly Projections			Evidence required	
								Third Quarter target (1 Jan – 31 March 19)	Third Quarter Actual Performance	Third Quarter Actual Performance variance		
6.1 Council and Executive Management												
6.1.1	Good governance and administration	Good corporate governance and public participation	Number of scheduled quarterly Council meetings held by 30/06/2019	Senior Manager Corporate Services	15	7	OPEx	5	11	+6	19/07/2018 (S) 31/07/2018 (O) 30//08/2018(O) 31/10/2018(O) 29/11/2018 (O) 19/12/2018(S) 17/01/2019 (S) 28/01/2019(O) 21/02/2019(S) 28/02/2019(S) 28/03/2019(S)	Minutes of council meetings, attendance registers

KPA 6: Good Governance and Public Participation												
PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/18)	Annual Target 30/06/19	Budget	2018/19 Quarterly Projections			Evidence required	
								Third Quarter target (1 Jan – 31 March 19)	Third Quarter Actual Performance	Third Quarter Actual Performance variance		
6.1.2	Good governance and administration	Good corporate governance and public participation	Number of scheduled monthly Exco meetings by 30/06/2019	Senior Manager Corporate Services	15	11	OPEx	8	12	+4	19/7/2018(S) 30/7/2018(O) 29/8/2018(O) 27/9/2018(O) 30/10/2018(O) 28/11/2018(O) 19/12/2018(S) 17/01/2019(S) 25/01/2019(O) 21/02/2019(S) 26/02/2019(O) 26/03/2019(O)	Minutes of EXCO meetings, attendance registers
6.1.3	Good governance and	Good corporate governance	Number of scheduled quarterly	Municipal Manager	7	4	OPEx	3	9	+6	Virtuous performance	Council Approved MPAC

KPA 6: Good Governance and Public Participation														
PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/18)	Annual Target 30/06/19	Budget	2018/19 Quarterly Projections			Remarks	Challenges	Interventions	Evidence required
								Third Quarter target (1 Jan – 31 March 19)	Third Quarter Actual Performance	Third Quarter Actual Performance variance				
6.1.4	Good governance and administration	Good corporate governance and public participation	MIPAC meetings held as per legislation by 30/06/2019	Municipal Manager	18%	53%	Opex	100%	68%	-32%	Implementations not satisfactory	Implementations enforced but at a slow pace	MIPAC committee meet with relevant departments to fast track the implementation	Resolution register
6.1.5	Good governance and administration	Good corporate governance and public participation	Number of scheduled monthly senior management meetings held by 30/06/2019	Municipal Manager	17	11	OPEX	8	9	+1	Virtuous performance	None	None	Minutes of Senior Management meetings, attendance registers

KPA 6: Good Governance and Public Participation															
PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/18)	Annual Target 30/06/19	Budget	2018/19 Quarterly Projections				Remarks	Challenges	Interventions	Evidence required
								Third Quarter target (1 Jan – 31 March 19)	Third Quarter Actual Performance	Third Quarter Actual Performance variance					
6.1.6	Good governance and administration	Good corporate governance and public participation	Number of scheduled monthly Portfolio Committee meetings held by 30/06/2019	Municipal Manager	53	55	OPEX	45	45	0	Virtuous performance	None	None	Minutes of Portfolios meetings, attendance registers	
6.2 Public Participation and Ward Committees															
6.2.1	Good governance and administration	Good corporate governance and public participation	Number of IDP REP Forum meetings held by 30/06/2019	Municipal Manager	5	3	OPEX		3	+1	Meetings were held as planned	None	None	Attendance registers, agendas, invitations	
6.2.2	Good governance and administration	Good corporate governance and public participation	Number of IDP Steering Committee meetings held by 30/06/2019	Municipal Manager	5	4	OPEX	3	3	0	Meetings were held as planned	None	None	Attendance registers, agendas, invitations	
6.2.3	Good governance and administration	Good corporate governance and public participation	Number of consolidated monthly reports of	Municipal Manager	8	11	OPEX	8	8	0	Virtuous performance	None	None	Consolidated monthly report	

KPA 6: Good Governance and Public Participation														
PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/18)	Annual Target 30/06/19	Budget	2018/19 Quarterly Projections			Remarks	Challenges	Interventions	Evidence required
								Third Quarter target (1 Jan – 31 March 19)	Third Quarter Actual Performance	Third Quarter Actual Performance variance				
6.2.4	Good governance and administration	Good corporate governance and public participation	Ward Committee meetings scheduled and convened by 30/06/2019 (Functionality of ward committees)	Municipal Manager	4	4	OPEX	3	3	0	Virtuous performance	None	None	Attendance registers, Imhizo reports
6.2.5	Good governance and administration	Good corporate governance and public participation	% of complains resolved quarterly	Municipal Manager	96.9%	100%	Opex	100%	97%	-3%	Performance is affected by services rendered by sector departments and other spheres of government	Sector department and other spheres are following their own programme e.g RDP houses, Water and Sanitation	To improve inter-governmental relations	Complaints register, batho pele report

6.3 Corporate Governance

KPA 6: Good Governance and Public Participation														
PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/18)	Annual Target 30/06/19	Budget	2018/19 Quarterly Projections			Remarks	Challenges	Interventions	Evidence required
								Third Quarter target (1 Jan – 31 March 19)	Third Quarter Actual Performance	Third Quarter Actual Performance variance				
6.3.1	Good governance and administration	Good corporate governance and public participation	Number of Audit Committee quarterly meetings held by 30/06/2019	Municipal Manager	7	7	OPEX	5	6	+1	Virtuous performance	None	None	Copies of approved minutes, attendance registers
6.3.3	Good governance and administration	Good corporate governance and public participation	Number of Audit Steering Committee quarterly meetings held by 30/06/2019	Municipal Manager	12	12	OPEX	9	10	+1	Technical Audit Steering Committee held on the 26 July 2018, 24 April 2019, 25 April 2019 Exco Audit Steering Committee held on the 30 August 2018 and 14 September 2018. Management Audit Steering Committee held on the 19th September 2018. 06 March 2019,	None	None	Approved minutes and attendance registers. (Exco and Management)

KPA 6: Good Governance and Public Participation														
PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/18)	Annual Target 30/06/19	Budget	2018/19 Quarterly Projections			Remarks	Challenges	Interventions	Evidence required
								Third Quarter target (1 Jan – 31 March 19)	Third Quarter Actual Performance	Third Quarter Actual Performance variance				
6.3.5	Good governance and administration	Good corporate governance and public participation	% Implementation of IA Plan per quarter by 30/06/2019	Municipal Manager	100%	100%	OPEX	75%	65%	-10%	23 April 2019.	There are project which could not executed due to delay in implementation of MSCOA	The project will be removed from the Plan	Audit Committee Report to Council.
6.3.6	Good governance and administration	Good corporate governance and public participation	% Implementation of Internal Audit Action Plan by 30/06/2019	Municipal Manager	35%	100%	OPEX	90%	63%	-27%	None	Implementation of AG Action Plan and Internal Audit Action Plan	The AG Action Plan and Internal Audit Plan to be presented and discussed in the Portfolio Committees	Internal Audit Follow-up Report
6.3.7	Good governance and administration	Good corporate governance and public participation	Number of quarterly Performance Committees resolutions and Reports presented to Council by	Municipal Manager	4	4	R700000	3	3	0	Virtuous performance	None	None	Audit Committee Reports

KPA 6: Good Governance and Public Participation													
PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/18)	Annual Target 30/06/19	Budget	2018/19 Quarterly Projections				Evidence required	
								Third Quarter target (1 Jan – 31 March 19)	Third Quarter Actual Performance	Third Quarter Actual Performance variance	Remarks		
6.3.10	Good governance and administration	Good corporate governance and public participation	Number of developed AG Action Plan approved to address the 2017/18 AG Report findings by 31/03/2019.	Municipal Manager	1	1	1	1	0	The action plan was approved on 28th February 2019	None	None	Approved AG Action Plan by Council
6.3.11	Good governance and administration	Good corporate governance and public participation	% of quarterly implementation on AG Action Plan by 30/06/2019	Municipal Manager	62%	80%	80%	30%	-50%	Management is still busy with the implementation	Implementation of AG Action Plan and Internal Audit Plan	The AG Action Plan and Internal Audit Plan to be presented and discussed in the Portfolio Committees	Audited AG Action Plan and Portfolio of Evidence
6.3.12	Good governance and administration	Good corporate governance and public participation	Number of monthly Local Labour Forum meetings held by 30/06/2019	Senior Manager Corporate Services	11	11	OPEX	8	+3	13/08/2018(0) 28/08/2018(0) 19/09/2018(S)	None	None	LLF minutes and attendance register.

KPA 6: Good Governance and Public Participation																				
PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/18)	Annual Target 30/06/19	Budget	2018/19 Quarterly Projections			Remarks	Challenges	Interventions	Evidence required						
								Third Quarter target (1 Jan – 31 March 19)	Third Quarter Actual Performance	Third Quarter Actual Performance Variance										
6.4 Risk Management, Fraud & Anti-Corruption																				
6.4.3	Good governance and administration	Good corporate governance and public participation	Number of quarterly Institutional Risk Management Committee meetings held by 30/06/2019	Municipal Manager	5	4	OPEX	3	3	0	Meetings held on the 22 Aug 2018, 02 Nov 2018 & 04 Feb 2019	None	None	Minutes of the Risk Management Committee meeting and attendance register						

KPA 6- Good Governance and Public Participation															
PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/18)	Annual Target 30/06/19	Budget	2018/19 Quarterly Projections					Evidence required		
								Third Quarter target (1 Jan – 31 March 19)	Third Quarter Actual Performance	Third Quarter Actual Performance Variance	Remarks	Challenges		Interventions	
6.4.4	Good governance and administration	Good corporate governance and public participation	% of fraud and corruption cases reported and investigated within 30 working days by 30/06/2019	Municipal Manager	100%	100%	Opex	100%	No case was reported.	No case was reported.	No case was reported.	No case was reported.	None	None	Investigation reports
6.5 HIV/AIDS															
6.5.1	Good governance and administration	Provision of sustainable integrated infrastructure and services	Number of quarterly outreach programmes conducted by 30/06/2019	Municipal Manager	16	16	Opex	12	10	-2	Some outreach activities were not honoured due to other commitments	The quorum for some meetings not met due to poor attendance	Follow ups meetings need to be arranged in order to be up dated with all activities	Outreach programmes reports	
6.6 Security management															
6.6.1	Governance and Administration	Good corporate governance and public participation	Number of quarterly Security Management reports for Safeguarding of Council Assets by 30/06/2019	Municipal Manager	4	4	Opex	3	3	0	1st, 2nd, & 3rd Quarter reports submitted.	None	None	Security Management Reports	
6.7 Disaster Management															

KPA 6: Good Governance and Public Participation														
PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/18)	Annual Target 30/06/19	Budget	2018/19 Quarterly Projections					Evidence required	
								Third Quarter target (1 Jan – 31 March 19)	Third Quarter Actual Performance	Third Quarter Actual Performance variance	Remarks	Challenges		Interventions
6.7.1	Governance and Administration	Good corporate governance and public participation	Number of quarterly disaster awareness campaigns conducted by 30/06/2019	Municipal Manager	4	4	OpeX	3	3	0	Virtuous performance	None	None	Agenda, attendance registers
6.8 Performance Management System														
6.8.1	Governance and Administration	Good corporate governance and public participation	Number of Mid-Year Budget and Performance Assessment Report submitted to council by 31/03/2019	Municipal Manager	1	1	OPEX	1	1	0	Approved by Council on 23rd of January 19	None	None	Council approval and resolution
6.8.2	Governance and Administration	Good corporate governance and public participation	Number of 2017/18 Draft Annual Report approved by 31/01/19	Municipal Manager	1	1	OPEX	1	1	0	Approved by Council on 23rd of March 2019	None	None	Council Approved 2017/18 Draft Annual Report with Council Resolution
6.8.3	Governance and Administration	Good corporate governance and public participation	Number of Oversight Report on 2017/18 Draft Annual Report approved by 31/03/19	Municipal Manager	1	1	OPEX	1	1	0	Approved by Council on 28th of March 2019	None	None	Council Approved Oversight Report and Council Resolution

KPA 6: Good Governance and Public Participation

PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/18)	Annual Target 30/06/19	Budget	2018/19 Quarterly Projections			Remarks	Challenges	Interventions	Evidence required
								Third Quarter target (1 Jan – 31 March 19)	Third Quarter Actual Performance	Third Quarter Actual Performance variance				
6.8.4	Good governance and administration	Good corporate governance and public participation	Number of reviewed 2018/19 SDBIP approved by 31/03/19	Municipal Manager	1	1	OPEX	1	1	0	Reviewed and approved by Council on 28th of March 2019	None	None	Reviewed SDBIP signed by the Mayor and council resolution
6.9 Integrated Development planning														
6.9.2	Governance and Administration	Good corporate governance and public participation	Number of 2019/20 Draft IDP approved by 31/03/2019	Municipal Manager	1	1	OPEX	1	1	0	Approved by Council on 28th of March 2019	None	None	Council resolution (Council approve 2019/20 Draft IDP)
6.10 Communication														
6.10.2	Governance and Administration	Advance good corporate governance	% for submission of information for publishing on the website as according to legislation checklist	Municipal Manager	100%	100%	OPEX	100%	100%	0	Mid-Year report, Draft Annual report	None	None	Legislation checklist
6.10.3	Governance and Administration	Advance good corporate governance	Number of quarterly Local communicators forum held by 30/06/2019	Municipal Manager	New	4	OPEX	3	3	0	Virtuous performance	None	None	Invitations, Minutes and attendance registers

CAPITAL PROJECTS PER RESPONSIBLE MANAGER

Vote No.	Responsible Manager	Project Name	Total Capital Budget (R'000)	Planned Start Date	Planned Completion Date	Ward No.	Third Quarter target (01 Jul - 30 Sept 2018)	Third Quarter Actual performance	Third Quarter Actual performance variances	Remarks and Challenges	Evidence required
Sports Facilities											
	Senior Manager Technical	Mashishinale sports complex	R200	01/07/18	15/12/19	8,9 & 10	Completion of the project Handover to Municipality		-2% Outstanding Major works are the Electricity connection, Supply and	Project was stalled due to lack of funds to complete the outstanding works. Project Registration Form (MIG1)	Progress reports and Completion report and Completion Certificate

Roads and storm water																	
<i>Senior Manager Technical</i>	Installation of storm water culverts at Mashishimale-Lejori (Ward 10), Makhushane (Ward 2) and Lulekani (Ward15 and Humulani ward 16	R1.5 m	01/07/18	30/06/19	10.2, 15& 16	Completion of the project	Construction has not commenced.	The allocated amount was not sufficient for the projects to be implemented. The projects were referred back to specification.	The allocated amount of R1.5m will be used for designs of the culverts.	Bid Committees minutes and registers, advertisements. Progress reports and Completion report and Completion Certificate							
Municipal Transformation and Institutional development																	
<i>Senior Manager</i>	Upgrading of	R1m	01/07/18	30/06/19		Procurement	0		Service Provider was appointed.	Requisitions							

	Corporate	Council Chamber																		They are busy with the installation.		
	Office furniture																					
	Senior Manager Corporate	Furniture & Equipment	R 500	01/07/18	30/06/19		Procurement	170 224,98	329 772,02												Requisitions	
	Senior Manager Corporate	Upgrading of ICT Infrastructure (Cabling, Computers, Servers, Switches, wireless printers, wireless and Laptop	R1,850m	01/07/18	30/06/19		Procurement	240 460													Requisition for Mimecast not yet finalised Requisition for Radio Access point x1 Requisition for Radio Access point x4	Requisitions
IT																						
	Senior Manager Technical	Upgrading of Benfarm street	R6 063 838,75	1/07/18	30/06/19	3/17	Completion of the project Handover to Municipality	Project is 100% complete.	0				Defects liability Period has commenced and will lapse on the 20th of September 2019.								Progress reports and Completion report and Completion Certificate	
	Senior Manager Technical	Selwane sport complex	R12683 901,26	01/07/18	30/06/19	18	Completion of the project Handover to Municipality	Phase 2 of the project is at 85% physical progress.	-15%				Outstanding Major works is the construction of the borehole pump house, equipping of the borehole and Connection of								Progress reports and Completion report and Completion Certificate	
MIG																						

	Senior Manager Technical	Tshelang gape to R71 upgrading	R5500 000.00	01/07/18	30/06/19	1 & 4	Construction Site meeting	Progress to date for phase 1A (0.7km) is at 99%. Phase 1B (1.5km) - Progress to date is at 92%.	-1% Phase 1A -8% Phase 1B	Phase 1A (0.7km) is at 99% and the time elapsed is at 280%. The contractor is being penalised for delayed completion. Phase 1B (1.5km) is at 92%. Time elapsed to date is 100%. Outstanding major activities are road signs, road markings, and the construction of the wing-walls of the pre-cast culverts. Contractor has submitted letter of intent to request for Extension of time.	Consultant.	Progress reports and Completion report and Completion Certificate
	Senior Manager Technical	Refurbishment of Namakgale Stadium	R500 000.00	01/07/18	30/06/19		Construction Site meeting	Construction has not commenced.	Delays with the Appointment of a consultant to commence with the designs.	"Pool of consultants for civil engineering & Building works" was advertised on the 29 th of January 2019, Compulsory briefing session was held on the		Bid Committees minutes and registers, advertisements, Progress reports and Completion report and Completion Certificate.

THIRD QUARTER APPROVAL

<p>Approval by the Mayor</p> <p>This SDBIP is a management and implementation plan (and not a policy proposal) and is therefore not required to be approved by the Council. The approval of the SDBIP is a competency reserved for the Municipal Manager and the Mayor of the Municipality in terms of Section 53 of the MFMA. The Municipal Manager becomes responsible for ensuring that the SDBIP is submitted to the Mayor within 14 days of approval of the adjusted SDBIP and the Budget and approved within 28 days of the approval of the IDP and Budget.</p>	
<p>Monitoring</p> <p>Progress against the objectives set out in the SDBIP will be monitored and reported on a monthly, quarterly, half-yearly and annual basis.</p>	<p>implementation of the SDBIP</p>
<p>2018-19 Third Quarter Compiled by:</p> <p>M.I Moakamele Municipal Manager</p> <p>Date: 08/06/2019</p> <p>2018-19 Third Quarter Approved by:</p> <p>Cllr PJ SHAYI Mayor</p> <p>Date: 08/06/2019</p>	<p>Signatures</p>

Annexure A

Methodology

Ba-Phalaborwa Municipality uses the cumulative method on reporting the actual on the Service Delivery Budget Implementation Plan.

Technical Definitions

BPM

BPM stands for Ba-Phalaborwa Municipality

HH

Household

Urban Areas

The urban areas refers to Phalaborwa, Namakgale, Lulekani and Gravelotte.

Reduction in water losses

This is calculated as follows: Lepelle bill less BPM bill / Lepelle bill x 100.

Reduction in electricity losses

This is calculated as follows: Eskom bill less BPM bill / Eskom bill x 100.

2.1 Kilometres of roads upgrade from gravel to tar/paving

This relates 0.8 Benfarm, Tambo phase 1 0.7 km and Tshelang gape 0.6

Rehabilitation

Replacement of old road surface (tar) with a new one.

Site Establishment/ Set-up Construction Site

Arrangement of offices, bringing the machinery and equipment onsite.

Tourism Initiatives Activities

September Tourism Month – Spring Day, Orchid Show, Heritage Day Celebration, 2 Tourism

workshops and Marathon.

Tourism Indaba – Procurement of promotional materials

SPLUMA – Spatial Planning Land Use Management Act 2013

SPLUMA Applications

Number of development (land use) applications received/ applications processed in terms of SPLUMA

% Debt Coverage

This is calculated by $A = B - C/D$

Where - "A" represents debt coverage, "B" represents total operating revenue received, "C" represents operating grants, "D" represents debt service payments (i.e. interest + redemption) due within the financial year

Outstanding Service Debtors to Revenue

This is calculated by $A = B/C$

"A" represents outstanding service debtors to revenue
"B" represents total outstanding service debtors
"C" represents annual revenue actually received for services;

Cost Coverage Ratio

This is calculated by $A = B+C/D$

Where - "A" represents cost coverage

"B" represents all available cash at a particular time, "C" represents investments
"D" represents monthly fixed operating expenditure